Please specify desired set up and return to Office of Scheduling and Space Planning at least 5 working days before your event.

Check desired arrangement or Design Your Own

Room dimensions: 40’2” wide x 50’ 4” long

- Restaurant Style
- Classroom Style
- Theatre Style
- Open U
- Hallow Square
- Reception Style 1
- Reception Style 2
- Design Your Own

Drink Table: YES or NO  Podium: YES or NO  Sign-in Table: YES or NO Chairs
Food Table: YES or NO  Microphone: YES or NO  Head Table: YES or NO Tables